

# DC NEXT! Community Resource Directory

taxonomy group: Work

Service Name	Category	Eligibility	Organization	Phone	Address	Service Description
Administrative Support Certification	Work; Education	Women/Girls	YWCA National Capital Area	(202) 626-0700	2303 14th Street NW, Washington, DC 20009, US	<p>Our Administrative Support Certificate Program is a great first step towards any entry-level office support position. Learn to navigate computer software, as well as email, the internet, and social media platforms.</p> <p>Course Tracks Under Administrative Support:</p> <p>Information Literacy &amp; Technology: This course will introduce you to keyboarding, basic computer skills, and social media &amp; digital foot printing. Specifically, this course will use the following software &amp; curriculum:</p> <p>Edutyping is an online software designed for teaching basic typing skills needed to complete academic work via word processing, as well as prepare you for potential entry level positions where typing is a requirement. The curriculum follows a standard keyboarding instructional format where you are introduced to new keys based on frequency of use in the English language.</p> <p>Northstar Digital Literacy Certificate is an online assessment designed to assess students' knowledge of various basic computer tasks, including basic computer use, internet, word processing (Word), Microsoft Operating System, and email.</p>

<p>Career Services &amp; Workforce Development</p>	<p>Work; Education</p>	<p>Parents; Women/Girls</p>	<p>YWCA National Capital Area</p>	<p>(202) 626-0700</p>	<p>2303 14th Street NW, Washington, DC 20009, US</p>	<p>We are excited to offer a variety of career services and workforce development opportunities for our students. These are services that assist students in developing marketable skills that will lead to jobs or careers that are sustainable and encourage self-sufficiency over time. These include:</p> <p>Individualized Career Planning</p> <p>Virtual Job Shadow</p> <p>Virtual Job Shadow is a tool that we use to track your goals and store your employment materials – like your résumés, cover letters, and job applications! It also has several excellent lessons on employability and academic skills.</p> <p>DC Networks Registration Assistance</p> <p>The YWCA assists its students register and access DC Networks. This website is for DC resident job seekers to locate local employment and employers to access jobs and résumés. DC residents can also access education, training, labor market information to help make an informed decision about career interests.</p> <p>Resume Writing &amp; Interview Coaching</p> <p>The YWCA provides instruction and resources to assist students create a resume or revise their current resume to ensure it reflects skills, knowledge and abilities to perform appropriate work tasks. Students also perfect interview skills by participating in mock interviews.</p> <p>Industry-Specific Career Preparation &amp; Training</p> <p>The YWCA provides Career Services to ensure that students are knowledgeable of the skills that are needed to find and sustain employment along with providing necessary support to maintain employment. These services are mandatory. Career assessments will be given through YWCA NCA Career Education and Training Center resources. The YWCA assists with searching for job opportunities, apply for jobs, and preparing for interviews</p> <p>Case Management</p> <p>At the YWCA, your success is our success. We recognize that each student is</p>
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a unique individual and may be facing complicated situations. The social worker is available to you for referrals, support, and problem solving according to your needs. Referrals are for services including housing, mental and physical health, substance abuse and recovery, legal assistance (including expungement of records), utility assistance, and more.

#### Financial Literacy

Students will learn, understand and effectively use various financial skills, including personal financial management, and budgeting.

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Case management	Navigating the System; Housing; Government Benefits; Skills & Training; College Readiness; Help Find School; Help Find Housing; Help Find Work; Work; Help Find Childcare; Care; Money; Education; Youth Development	Student at a school in DC; Students	New Heights Program for Expectant and Parenting Students			Supportive case management and assistance with securing services such as a childcare voucher, WIC, housing, TANF, employment, job training opportunities, college/university admissions and more
Case management	Navigating the System; Help Find Work; Work; Care; Community Support Services	Geography; DC Resident	Catholic Charities of the Archdiocese of Washington	(202) 939-2400; (202) 338-3100	1618 Monroe Street, NW, Washington, DC 20010; 2812 Pennsylvania Avenue, SE, Washington, DC 20020	<p>Our Family Centers serve as gateways to help for all types of crises and needs. Our Southeast Family Center focuses on keeping families in their homes, support for mothers struggling with cancer, and working to find employment or other forms of assistance to treat long-term challenges, access to many programs and one-on-one case management</p> <p>Do you need help but you are not sure where to go? We are a great resource to connect you with help available within Catholic Charities, other nonprofits or the DC government. Call for an appointment with a Family Support Worker.</p>

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Catholic Charities' Developmental Disabilities Services	Supported Employment; Preschool; Special Education; Skills & Training; Education	Youth (6-12); Living with a Disability; Disability; Age Group; Living with Developmental Disability; Learning Disability; Infants and Toddlers (0-2); Teens (13-19); Intellectual Disability; On the Autism Spectrum; Young Children (3-5); Developmental Disability	Catholic Charities of the Archdiocese of Washington			Catholic Charities' Developmental Disabilities Services provide opportunities for a fulfilling future to individuals with developmental disabilities. Our programs are here to support them and their families and caretakers. We believe in the potential and talent of each person to contribute to and participate in their community. Our programs are a reflection of that belief.
Computer Lab Employment Assistance	Work	Homeless	Thrive DC	(202) 232-0900	1525 Newton St NW, Washington, DC 20010, US	Every Tuesday and Thursday we reserve the computer lab to work with clients on employment. In the computer lab we offer help with writing resumes and cover letters, looking for job openings, and applying for jobs online.
Education Program	Health Education; Basic Literacy; Financial Education; Daily Life Skills; Work; Money; Education	Women/Girls; Gender	Calvary Women's Services	(202) 678-2341, (202) 678-2879	1217 Good Hope Road SE, Washington, DC 20020, US	Calvary's quality education programs support women building skills for self-reliance and independence. Classes offered each weekday include financial literacy, job readiness, arts & creative expression, health & wellness, and literacy.

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Employment Program	Work	Homeless	Thrive DC	(202) 232-0900	1525 Newton St NW, Washington, DC 20010, US	<p>In some cases homelessness may be temporary, while in others it is a chronic challenge. Whatever the reason, homelessness cannot be solved through the provision of meals and supplies alone.</p> <p>We work to uncover the reasons why an individual has become destabilized and provide the necessary training, education, and ongoing support needed to regain their independence. For that reason, we offer:</p> <ul style="list-style-type: none"> <li>– One-on-one case management and employment support</li> <li>– Workshops in foundational skills and job readiness</li> <li>– Resume writing and job search support</li> <li>– 23 weeks of intensive employment training</li> </ul> <p>For individuals who need more support in finding employment, Thrive DC provides two case managers that will tailor their approach to an individual's need. Topics covered in case management can include:</p> <ul style="list-style-type: none"> <li>Employment Goals and Expectations</li> <li>Effective Resume and Cover Letter Writing</li> <li>Interviewing Skills</li> <li>Workplace Communication</li> <li>Job Searching Techniques</li> <li>Financial Planning and Money Management</li> <li>Mock Interviews</li> </ul>
Employment Program	Resume Development; Skills & Training; Interview Training; Help Find Work; Work	Women/Girls; Gender	Calvary Women's Services	(202) 678-2341, (202) 678-2879	1217 Good Hope Road SE, Washington, DC 20020, US	<p>Step Up DC, Calvary Women's Services' job placement program, assists women in gaining employment and financial security. Program activities include résumé and cover letter building, mock interviewing, assistance with completing online job applications, professional workshops, transportation assistance, trips to local career fairs, and referrals for professional attire.</p>

<p>Employment Referrals and Job Readiness Training Programs</p>	<p>Specialized Training; Resume Development; Job Placement; Skills Assessment; Skills &amp; Training; Financial Education; Daily Life Skills; Interview Training; Help Find Work; Work; Money; Education</p>	<p>Geography; Age Group; DC Resident; Ages 18+; Maryland Resident; Virginia Resident</p>	<p>Catholic Charities of the Archdiocese of Washington</p>			<p>Our Employment Referrals and Job Readiness Training Programs in DC and MD help compile weekly employment opportunities for job seekers, particularly Latino immigrants, and offer regular workshops to prepare job seekers for success in their career. These include learning new trades and providing the resources to complete a job search with a successful hire.</p> <p>We help match employers with potential employees. Job opportunities are compiled and distributed each week.</p> <p>We also offer regular workshops on “Job Readiness” and “Life Skills” to help job seekers improve their employment potential. Additional workshops and assistance is available on topics including financial literacy, entrepreneurship, resume writing, local job market research, career counseling, job complaints and Internet applications.</p>
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EmpowerGirls	Work; Education	Women/Girls	YWCA National Capital Area	(202) 626-0700	2303 14th Street NW, Washington, DC 20009, US	<p>EmpowerGirls serves middle and high school girls. The program is run in District of Columbia Public Schools and Prince George’s County Public Schools. During the school day, students meet for EmpowerGirls sessions – during lunch or other regularly scheduled periods. In addition, students meet with an assigned near-peer mentor during special EmpowerGirls field trips, or planned one-on-one activities. Mentors stay in contact with EmpowerGirls through ongoing communication to build authentic bonds and sisterhood.</p> <p>EMPOWERgirls focus on:          Career &amp; College Readiness          Confidence &amp; Self-Efficacy          Cultural Competency          Mindfulness &amp; Mental Health          Advocacy &amp; Leadership          Prevention &amp; Life Skills          Mentor a Young Girl Today</p> <p>Invest in a young girl while developing marketable leadership skills. As a mentor, you can make a difference in the lives of girls in the national capital area TODAY!</p> <p>What Does it Take to be a Mentor?          Agree to make a one-year commitment as a mentor.          Spend a minimum of eight hours per month one-on-one with mentee.          Mentoring sessions can take place one-on-one, in the community, or during structured activities organized by EmpowerGirls.          Mentors are encouraged to attend all monthly special EmpowerGirls events, and communicate weekly with mentee to develop a strong and authentic bond.          Mentors go through an interview with YWCA National Capital Area, complete a criminal background check, receive formal training, and start with a program meet and greet.</p>
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Additional mandatory in-service trainings are provided to support the mentor-mentee relationship.

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<p>EmpowerSTEAM Summer Academy</p>	<p>Work; Education</p>	<p>Women/Girls; Teens (13-19)</p>	<p>YWCA National Capital Area</p>	<p>(202) 626-0700</p>	<p>2303 14th Street NW, Washington, DC 20009, US</p>	<p><b>Breaking Barriers for Girls in Traditionally Male-Dominated Fields</b> EmpowerSTEAM Summer Academy is a five-week experience for girls ages 11-17. We know that women are underrepresented in STEM education &amp; careers, especially women of color. More importantly, we also know it's time to break those barriers.</p> <p>Through EmpowerSTEAM, we further girls' interest in pursuing STEM education and careers. Girls explore Science, Technology, Engineering, and Math in an engaging environment – and have a lot of fun while doing it!</p> <p>Past Camp Modules Have Covered: Coding and programming- program robots and create mobile applications Science in medicine Math as a basis for engineering Environmental science, urban farming, and sustainability ...much more!</p>
<p>Green Construction Program</p>	<p>Specialized Training; Skills &amp; Training; Work</p>	<p>Geography; Age Group; DC Resident; Ages 18+; Maryland Resident; Virginia Resident</p>	<p>Catholic Charities of the Archdiocese of Washington</p>			<p>The Green Construction Program helps prepare students for a career in green building by covering topics such as sustainable building, OSHA-10 and Flagger Safety training at the Michael H. Kappaz Training Center located within the Spanish Catholic Center. The class is taught in English with assistance for Spanish speakers. The nationally certified curriculum includes the latest in green building technology and graduates will receive a nationally accredited certificate in green construction.</p>

<p>Hotel &amp; Hospitality Certification Program</p>	<p>Work; Education</p>	<p>Women/Girls</p>	<p>YWCA National Capital Area</p>	<p>(202) 626-0700</p>	<p>2303 14th Street NW, Washington, DC 20009, US</p>	<p>Our Hospitality Program is a great first step to a variety of positions in customer service. Learn to provide excellent guest service and create memorable guest experiences.</p> <p>Course Tracks under Hospitality:            Certified Guest Services Professional (CGSP): Learn the skills needed to provide excellent guest service and create memorable guest experiences.</p> <p>Skills, Tasks, and Results Training (START): Learn how to perform key tasks in a hospitality environment. Also gain the soft skills needed to succeed in a front-line position at a lodging property.</p> <p>WHAT IS A FRONT-LINE POSITION?            Front Desk Representative – meet and anticipates the needs of all guests at hotels, resorts, and other lodging facilities. Provides necessary services to ensure guest satisfaction.            Guest Room Attendant – responsible for keeping rooms at hotels, resorts, and other lodging facilities clean, safe, stocked and maintained.            Kitchen Cook – members of the food service team who prepare meals and ensure food service operates smoothly.            Maintenance – Perform routine repairs or cleaning of property, ensuring all quality standards are met.</p> <p>Electives within the Hospitality Program:            Certified Restaurant Server: Learn the skills and knowledge needed to succeed as a food service professional in a dining facility.</p> <p>Certified Breakfast Attendant: Learn the skills needed to succeed as a professional in a food service position at a lodging property</p>
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<p>New Heights Program for Expectant and Parenting Teens</p>	<p>Health Education; Family Planning; Resume Development; Counseling; Financial Aid &amp; Loans; Sex Education; College Readiness; Financial Education; Help Find School; Daily Life Skills; Parenting Education; Interview Training; Work; Health; Help Find Childcare; Care; Money; Education; Youth Development</p>	<p>High School Students; Education Status</p>	<p>New Heights Program for Expectant and Parenting Students</p>			<p>New Heights offers:</p> <p>Supportive case management and assistance with securing services, such as a childcare voucher, WIC, housing, TANF, employment, job training opportunities, college/university admissions and more.</p> <p>Educational workshops including topics such as pre-natal care, parenting, life skills, financial literacy, career planning, healthy relationships and other issues concerning today's youth.</p> <p>An incentive program that allows participants to earn free items for their children such as diapers, clothing, toys, equipment, accessories and so much more.</p> <p>If eligible, program participants may receive tokens for transportation and/or a daily stipend.</p>
<p>Prison Outreach - Welcome Home Reentry Program</p>	<p>Support Network; Housing; Addiction &amp; Recovery; Help Find Housing; Help Find Work; Work; Health; Care; Community Support Services; Mentoring</p>	<p>Formerly Incarcerated; Justice Involvement</p>	<p>Catholic Charities of the Archdiocese of Washington</p>			<p>Providing mentoring to men and women returning to their communities after incarceration. Our goal is to help individuals returning to the community from incarceration to reintegrate successfully by creating a support network centered around volunteers and mentors. Together we help returning citizens overcome big and small obstacles as they seek employment and find safe housing and other services needed to prevent recidivism.</p>

Re-entry Program	Goods; Housing; Work; Care; Education	Formerly Incarcerated; Homeless	Thrive DC	(202) 232-0900	1525 Newton St NW, Washington, DC 20010, US	<p>Men and women are released every day from jails and prisons without food, clothing, or support.</p> <p>Thrive DC provides all of this without restrictions on sobriety, without time limits, and without judgment over their conviction.</p> <p>The New Directions Re-entry Program is designed to assist people who have been recently incarcerated and/or released from jail or prison, back on the road to becoming successful returning citizens.</p> <p>It consists of five components:</p> <ul style="list-style-type: none"> <li>Case Management</li> <li>Basic Needs Assistance (meals, toiletries, clothing, etc)</li> <li>Life Skills Education</li> <li>Access to Sobriety Maintenance Assistance and Support</li> <li>Employment Assistance</li> <li>Program Benefits</li> </ul> <p>Participating in New Directions receive the following benefits:</p> <ul style="list-style-type: none"> <li>Transportation Assistance</li> <li>Small Stipend</li> <li>Access to One of Two Training Programs:             <ul style="list-style-type: none"> <li>Customer Service Training And Certification, or</li> <li>Real Opportunity Job Training</li> </ul> </li> <li>Life Skills Education</li> </ul> <p>Our re-entry curriculum focuses on maintaining and developing life skills, getting back to work, and re-integrating with your family and community. Groups are interactive and include goal setting, listening and communication skills, healthy relationships, and “sustaining the change.”</p>
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"My father notices a different in me when I come back from meeting with you at Thrive DC."

Employment Support and Job Search Workshops for Returning Citizens Workshops focus on job readiness as well as job search techniques. Participants will also be required to complete a resume and perform mock interviews.

<p>Real Opportunities Training Program</p>	<p>Work</p>	<p>Homeless</p>	<p>Thrive DC</p>	<p>(202) 232-0900</p>	<p>1525 Newton St NW, Washington, DC 20010, US</p>	<p>Thrive DC is proud to provide a program that works with individuals who are facing major barriers to employment. We help clients train for a new culinary career who are overcoming anything from homelessness, a long history of joblessness, to substance abuse, and felony convictions.</p> <p>When given the opportunity clients are dedicated to putting in the work, we can help them jump start their careers again and be their mentors during the process.</p> <p>Real Opp GraduationA Job Program That Works Our Real Opportunity Training Program (Real Opps) is an 18 week program with intensive case management to overcome major challenges. It's broken down into two sections:</p> <p>6 weeks of soft skills development and training as a chef alongside Thrive DC's kitchen staff 12 week externship at a local restaurant Near the end of training clients will also have the opportunity to test for a Food Handler's License.</p> <p>Real Opps is designed for the individual who wants to make a real change in their lives. Individuals must be committed to the program for 18 weeks. To support that commitment, Thrive DC will provide a small stipend to all participants. For those who complete the program, achieving their goals is very possible!</p> <p>Many individuals are hired directly by the restaurants they extern at, and for those who aren't, they have the foundational skills and good references to be an asset at any kitchen in the city.</p>
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Richardson Youth Center	Work; Education	Youth (6-12); Health Conditions	Sasha Bruce	(202) 506-7264	260 54th Street NE, Washington, DC 20019, US	SBY's Richardson Youth Center offers a myriad of activities including tutoring, workforce development training, violence prevention groups, and sexual health classes.
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<p>Scholar program</p>	<p>Emergency; Financial Aid &amp; Loans; Skills &amp; Training; College Readiness; Daily Life Skills; Help Pay for School; Mental Health Care; Financial Assistance; Tutoring; Work; Health; Recreation; Care; Money; Emergency Payments; Education</p>	<p>Young Adults (20-30); Parents; Citizenship; Age Group; U.S. Citizen or Permanent Resident; Role; Teens (13-19)</p>	<p>Generation Hope</p>			
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